



# Nephrology Associates *of The Gulf Coast*

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Hello and welcome to Nephrology Associates of the Gulf Coast, PA

You have been scheduled for an appointment in the next coming weeks. Please arrive at our office 30 minutes prior to your first visit so we can ensure all the appropriate information is updated in our state of the art Electronic Health Records.

For your convenience, we have enclosed the documentation that need to be completed and brought with you to your first visit.

Our policy is to collect co-payments and co-insurance at the time of service. If you are unable to make payment at the time of service, please contact our billing department at (850) 332-5825, option 1, to make financial arrangements. For your convenience we accept cash, check, Visa, MasterCard, American Express and Discover.

To summarize the information above:

- Complete the attached forms and bring them with you to your appointment.
- Arrive 30 minutes before your scheduled appointment.
- Bring all insurance cards and photo ID.
- Bring a medication list and/or all of your medications.
- Be prepared to make any necessary payment at the time of your visit.

We would like to thank you for the opportunity to serve you and look forward to meeting you soon. If you have any questions, please contact our office and the staff will be happy to assist you in any way possible at (850) 474-8121, option 1.

Sincerely,

*Nephrology Associates of the Gulf Coast, PA*